Carbon Reduction Plan

Supplier name: Imail Comms Limited

Publication date: 28 February 2025

Commitment to achieving Net Zero

Imail Comms Limited is committed to achieving Net Zero emissions by 2040.

Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

Baseline Year: Jan – Dec 2022
Additional Details relating to the Baseline Emissions calculations.
Our Carbon Emissions calculation was formed and supported by indstty Experts Carbon Quota, please find below the outcome of this work; In carrying out carbon footprint calculations and preparing this document, CarbonQuota has followed the general principles of the Greenhouse Gas Protocol (Corporate Standard), with further guidance from the Greenhouse Gas Protocol (Corporate Value Chain Accounting and Reporting Standard). Within the organisational boundaries, a consistent approach was used to quantify and to document GHG emissions and removals by completing, as applicable, the following steps: (1) Identification of GHG sources and sinks was carried out using CarbonQuota's industry expertise and previous experience, and guidance from international publications such as the GHG Protocol; (2) The selected quantification method is based on the multiplication of GHG activity data by GHG emission or removal factors, which was thought to be the most appropriate approach for this study; (3) The GHG activity data were collected from activity data used consistent with the quantification methods; (4) Selection or development of GHG emission or removal factors - the most appropriate and current GHG emission factors have been selected from the European Environment Agency's Dataset up to 2020, IEA Emissions Factors 2021, Defra/DECC 2021 greenhouse gas conversion factor repository (previous years databases used for previous years reporting year); (5) the calculations of the GHG emissions and removals have been carried out by multiplying the GHG activity data by GHG emission or removal factors. These calculations have been

undertaken in a Microsoft Excel model.
The following underlying primary data were used to provide summarised data to CarbonQuota for calculating the carbon footprint and energy footprint: utility company bills; supplier invoices; expense claims.

All IPCC 2007 GHGs were considered in the calculation of this organisational carbon footprint, which were converted to carbon dioxide equivalents (CO2e) using the 2007 IPCC Global Warming Potentials (GWPs). Whilst more recent IPCC GWPs are available, the latest version of the main source of secondary data used in this study (i.e. EEA, IEA, Defra) currently uses IPCC 2007 GWPs.

The calculations were assured on behalf of CarbonQuota by Dr Matt Fishwick who found no evidence to suggest that they were not materially correct and were not a fair representation of the GHG data and information.

Baseline year emissions:

EMISSIONS	**TOTAL (tCO_2e)**
Scope 1	**66.98**
Scope 2	**17.14**
Scope 3 **(Included Sources)**	**10.62**
Total Emissions	**94.74**

Current Emissions Reporting

Reporting Year: Jan – Dec 2023	
EMISSIONS	**TOTAL (tCO_2e)**
Scope 1	**53.27**
Scope 2	**20.42**
Scope 3	**20.09**

(Included Sources)	
Total Emissions	**93.77**

Emissions reduction targets

In order to continue our progress to achieving Net Zero, we have adopted the following carbon reduction targets.

We project that carbon emissions will decrease over the next five years to 5 tCO2e by 2030. This is a reduction of 27%.

Carbon Reduction Projects

Completed Carbon Reduction Initiatives

The following environmental management measures and projects have been completed or implemented since the 2022 baseline. The carbon emission reduction achieved by these schemes equate to 1 tCO2e, a 1%ge reduction against the 2022 baseline and the measures will be in effect when performing the contract.

This was due to reduction in energy usage through generator diesel reduction, removal of ICE engines switching to an electronic fleet of vehicles. In addition we converted our heating systems to a Radiant energy efficient heating solution for our whole premise.

During the period we attained ISO14001 accreditation.

In the future we hope to implement further measures such as:

1. Voltage Optimisation: to regulate the electricity flow and reduce excessive wastage
2. Implementing
    - Cycle to Work Scheme
    - EV Salary Sacrifice scheme
    - Supporting more Hybrid working
    - Financial Incentives for Sustainable Commuting.
3. Other projects under considerations
    - Switching to a genuine high quality electricity tarif
    - Exploring options for workforce climate awareness training
    - We are also considering appointing a formal lead in our team to take responsibility for managing our sustainability initiatives.

Declaration and Sign Off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard and uses the appropriate Government emission conversion factors for greenhouse gas company reporting.

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

Signed on behalf of the Supplier:

Date:

23rd January 2025

Andy Barber

CEO